



**G.B. Pant National Institute of Himalayan Environment (NIHE)
Kosi-Katarmal, Almora - 263 643, Uttarakhand**

E-Tender Notice No. GBPI/Lib./Jour./2021-22/08

E-tender are invited on behalf of the Director, GBPNIHE, Kosi-Katarmal, Almora from the Agencies for panelment or the supply of approximately 69 Journals/Periodicals for the Calendar Year 2022.

The tenderer will have to deposit an earnest money of amounting to Rs. 2.5% of the quoted price in the form of Account payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Guarantee from any of the Commercial Banks or **payments online in Account name- GBPNIHE-GIA-General, Account Number- 3604013559, Bank & Branch-Central Bank of India Kosi Bazar, Almora, Branch Code- 01528, IFSC-CBIN0281528 in favour of G.B. Pant National Institute of Himalayan Environment" Payable at Almora.**The offers, in the prescribed format, shall be submitted online at <https://moefcc.euniwizarde.com/> as per the tender document. No tender will be accepted in hard copy, fax, e-mail or any other such means. The intending, bidders must be registered with Public Procurement <https://moefcc.euniwizarde.com/> the tender document is also available on website: <https://moefcc.euniwizarde.com/> and CPP Portal <https://eprocure.gov.in/epublish/app>.

a.	Availability of tender document on CPP portal/ website : https://moefcc.euniwizarde.com/	XXXXXXXXXX
b.	Request Tender Document from date and time	27.07.2021 at 17.00 Hrs
c.	Request Tender documents till date and time	26.08.2021 at 15.00 Hrs
d.	Technical Bid online submission end date	26.08.2021 at 15.00 Hrs
e.	Date & Time for opening online Technical bid	26.08.2021 at 15.30 Hrs
f.	Financial bid online submission end date.	26.08.2021 at 15.00 Hrs
g.	Date and time for opening online financial bids	26.08.2021 at 16.00 Hrs.
i.	Validity of tenders.	One year
	Estimated Value of the Contract	XXXXXXXXXX

**Administrative Officer
Email: ao@gbpihed.nic.in**



**G.B. Pant National Institute of Himalayan Environment (NIHE)
Kosi-Katarmal, Almora - 263 643, Uttarakhand**

TENDER FOR LIBRARY JOURNALS FOR YEAR – 2021-2022

The Director, GBPNIHE invites on line tenders for supply of Periodicals/ journals from reputed agents (Registered with Good Offices Committee) of foreign & Indian journals for GBPNIHE Library. The full details with terms & conditions are contained in the tender document. All the relevant documents ensuring fulfillment of terms & conditions along with EMD must be enclosed with the tender. The Director, GBPNIHE reserves the right to accept or reject any or all or in parts of the tender document without assigning any reason.

1. Price per Tender Set – Rs. 500 + 18%GST rate as applicable
2. Schedule to Tender No. **GBPI/Lib/Jour/2021-22/08**
4. (I) Date and time for opening the tender (including Technical Bid) is on **26.08.2021 at 3:30 P.M.**
(II) Date and time of opening of Financial Bid (Only for Short-listed Firms) is on **will be intimated after opening technical bid.**
5. Tender received after the due date & time shall not be accepted.
6. Tender form is not transferable.
7. **Tender Validity** - Tender shall remain valid for a period of 120 days from the date of tender opening/ extended date of opening (If any). Tender received for shorter validity period shall be rejected.
8. **Contract period** –The Contract Period is valid from 1st January 2022 to 31st December 2022, which may be extended, if services are found satisfactory.
9. **Purchaser -**

THE DIRECTOR
G.B. PANT NATIONAL INSTITUTE OF HIMALAYAN ENVIRONMENT
KOSI-KATARMAL, ALMORA – 263643
10. The bidder is expected to examine all the instructions, form, terms and conditions in the bidding documents. Failure to furnish all the information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the bidder's risk and may result in the rejection of the bid.
11. No request for supply of any details in respect of tenders or comparative chart shall or any other enquiry in respect of tenders already received in the office shall be entertained in any case.
12. Only those bidders, who agree with the terms and conditions specified by GBPNIHE in the tender document may submit their tender.
13. **Tender to be submitted by the bidders shall not and cannot be conditional.**

Instructions to Bidders

A. Submission of Tender Document

The offers, in the prescribed format, shall be submitted online at

<https://moefcc.euniwizarde.com/> as per the tender document. Financial Bids of only those bidders who are short listed on the basis of Technical Bid shall be opened and they shall be considered for supply of journals.

B. Earnest Money Deposit and Security Deposit: -

- a. The bidders are to deposit an amount as per schedule at Annexure - III depending upon the instruments quoted by him towards the "Earnest Money" (2.5 % of the total cost) along with tender in the form of Account payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Guarantee from any of the Commercial Banks or **payments online in Account name- GBPNIHE-GIA-General, Account Number- 3604013559, Bank & Branch-Central Bank of India Kosi Bazar, Almora, Branch Code- 01528, IFSC- CBIN0281528 in favour of G.B. Pant National Institute of Himalayan Environment" Payable at Almora.** The EMD will not carry any interest on it. The EMD will be refunded in full on receipt of request from the unsuccessful bidders after the finalization of tender. However, in case of tenders accepted for supply of foreign journals, the EMD will be refunded only after deposition of the Security Deposit by successful bidders. The successful bidders will be required to deposit Security amount @ 10% of the total value (Including GST) of order in the shape of fixed deposit duly marked in favour of "The Director, G.B. Pant Institute of Himalayan Environment and Development, Kosi-Katarmal, Almora", payable at Almora The Security Deposit shall remain in the custody of "Director" GBPIHED till the supply of ordered journals (including backlogs or missing issues, if any) is completed.
- b. The successful bidder/ Agent/ Vendor will have to enter in to an agreement on a non-judicial stamp paper of appropriate value, the cost of which has to be borne by the bidder/ Agent/ Vendor itself.
- c. The EMD/ Security Deposit may be forfeited:
 1. If a bidder withdraws his bid during the period of bid validity specified by GBPNIHE on the bid form or
 2. In case, if the bidder fails to sign the contract, or
 3. If a bidder seeks change in terms and conditions specified in the tender document or the bid after Opening of the bids/tenders and will be treated as Breach of Tender conditions.

C. Period of validity of bids

Bids should be valid for 120 days from the date of their opening them by the GBPNIHE. A bid valid for a shorter validity period shall be rejected by the GBPNIHE. In exceptional cases, the GBPIHED may solicit the consent of the bidder to an extension of the period of validity. The request and the responses thereto shall be made in writing (or by fax). A bidder may refuse the request without forfeiting its bid security.

D. Details of Requirements - Supply of periodicals and journals published/issued by the publishers (From Enclosure 1 & 2) on order.

E. Deadline for submission of bids –

1. Bids must be received at the address specified above not later than the time and date specified in the invitation for bids.
2. GBPNIHE may use its discretion to extend the deadline for the submission of bids by amending the bidding documents, in which case all rights and obligations of the GBPNIHE and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

Late bids: Any bid received by the GBPNIHE after the deadline for Submission of bids prescribed by the GBPNIHE will be rejected and / or Returned unopened to the bidder.

F. Right to accept / reject any or all bids rest with the GBPNIHE

1. GBPNIHE reserves the right to accept or reject any or all bids and to annul the bidding process and reject all bids at any time prior to award of contract or supply order without thereby incurring any liability to the affected bidder or bidders or any obligations to inform the affected bidder or bidders of the grounds for the GBPNIHE's action.
 2. GBPNIHE reserves the right to place supply order only for some of the titles of the journals required by it and also to place supply orders with different bidders for journals/periodicals required by it.
- G. Placing Order** - Orders will be placed to the successful bidders only when the bidder submits signed terms and conditions based on their quotations and negotiations with them.

Terms and conditions for supply of journals to GBPNIHE Library, Kosi-Katarmal, Almora

A. Subscription -

1. GBPNIHE does not bind itself to accept the lowest bid and also reserves the right of rejecting any or all of the tenders without assigning any reason for the same.
2. The selected Agent/Vendor upon receipt of confirm order shall process institutional subscription & make advance payment to respective publishers on behalf of GBPNIHE Library. The Agent shall submit their Invoices within thirty days from date of order along with Remittance proof from publisher, price proof, Bank conversion certificate & Agreement.
3. All subscription must be entered in the name of GBPNIHE Library in records of the respective publishers.
4. For all the periodicals, the Supplier shall charge the Publishers' current subscription rates as indicated in the publishers' current catalogues or invoices. Wherever concessional/ Package rates are available/ applicable, the Supplier must charge accordingly. The publisher's price proof should support the bills submitted by the Supplier.
5. Rates quoted should include all taxes.
6. Original Currency rates by publishers and converted Indian Currency rates shall be provided in the Bid.
7. The Foreign Journals available in dual currencies should be billed in the currency by which the converted cost is the lowest in Indian rupees.
8. **Subscription period:** All journals are to be renewed for the calendar year January to December or a Complete volume as specified in the order. Supply of the periodicals should commence from the issue Number 1 of the volume starting during the year unless specified otherwise.
9. **Conversion Rate** – The current bank exchange rate (TT selling rate) on the date of remittance shall be used for conversion of foreign currencies supported by a certificate issued by a scheduled bank and countersigned by the supplier. All payments will be made in Indian rupees only through account payee cheque.
10. **List of journals:** Titles to be supplied to GBPNIHE- in the year 2022 including foreign and Indian journals which may vary from year to year.
11. **Subscription ID's** - The supplier shall submit Publishers ID's of the journals as well as provide technical support to enable online access to journals within one month of signing of the agreement.

B. Payment –

1. Upon submission of Agents Invoices along with Remittance proofs, Publishers Price Proofs, Agreement, bank conversion certificate, GBPNIHE shall release 80% payment against the Invoice amount within three weeks from the date of submission of bills and proof of payment to foreign supplier. Remaining 20 % on satisfactory completion of other terms.

C. On-line Activation

1. The Online journals which are available free along with print subscription should be provided by the Agent/Vendor without charging any additional service charges.
2. The Agent/ Vendor should activate online subscription on behalf of the Library & provide IP access/username & password within one month from the date of Agreement.

D. Delivery of Journals:

1. The Agent/ Vendor shall supply the Journals (Indian/Foreign) to GBPNIHE, Kosi-Katarmal, Almora by Hand/ Registered/Courier Post.
2. Empanelled supplier must supply all the ordered titles, whether it is an Indian or foreign.
3. The Agent/ Vendor shall procure all the journals subscribed by the GBPNIHE from the respective publishers by air freight arrangement at no additional cost to the GBPNIHE and supply the same to the library. The Agent/ Vendor will ensure safe delivery of journals to the GBPNIHE along with a Challan/ Delivery Proof in duplicate.
4. One copy of the Challan/ Delivery Proof will be returned back by GBPNIHE as a proof of receipt. It will be absolutely essential for the party to obtain acknowledgement from GBPNIHE library as a proof of supply. The mailing address for supply is as under:

Library & Information Center
G.B. PANT NATIONAL INSTITUTE OF HIMALAYAN ENVIRONMENT
Kosi-Katarmal, Almora - 263643
Uttarakhand ,INDIA.
5. The supplier shall follow-up on those issues of journals which are delayed and /or not received from the Publishers within six weeks from the expected date of publication, with due intimations to the GBPNIHE.
6. Do you have a web Solution/ Mechanism to provide regular status to the Library? If not, then how do you propose to provide regular/ monthly supply status of Journals to the Library?

E. Inspection

Periodicals/ Journals will be accepted only after the inspection at the GBPNIHE Library by:

Library Incharge
GBPNIHE LIBRARY
Kosi-Katarmal, Almora or Authorised Representative

F. Missing issues, delay in supply and security deposit

1. The supplier shall monitor claims for missing issues of journals, if any and arrange to provide replacements within reasonable period.
2. The vendor/agent shall have to accept full responsibility for the refund in full in cases where no issue or substantial number of issues of a journal are not supplied to the Library. In case of incomplete supplies, subscription cost for missing issues must be refunded.
2. The vendor shall refund to GBPNIHE full Amount of subscription of journals which do not start within 6 Months from receipt of payment from GBPNIHE.
3. A Settlement Committee for missing/non-supplied issues will be conducted six months after the expiry of the calendar year for which the journal order is valid. The Agent/Vendor will be liable to refund the subscription amount along if he fails to supply missing issues or fail to refund the subscription amount equivalent to the missing issues within the target date decided by the Settlement Committee.
4. Security deposit against delay in supply and missing issues @10% of the total value (Including GST) of the journals ordered, in the form of Fixed Deposit Receipt is to be deposited. The amount of FDR will be released only after completion of supply of issue(s) of journal(s) only.

G. General

1. The EMD will not carry any interest on it. The EMD refunded in full on receipt of request after the finalisation of tender.
2. The successful firm(s) will have to enter into an agreement on a non-judicial stamp paper of appropriate value, the cost of which has to be borne by the Firm itself.
3. The Director, GBPNIHEKosi-Katarmal, Almora – 263643 reserves the right to accept or to cancel/ reject any or all item(s) of the tender at any stage without assigning any reason. Decision of the Director, GBPNIHE on any dispute related to this tender shall be final and binding.
4. Only flat discount rates must be quoted for the total order. Quotation of rates in any other way will disqualify the tender.
5. List of journals to be supplied in the year 2022 including foreign and Indian journals, which may vary from year to year.
6. In the case of any dispute or misunderstanding arising out of this agreement, the decision of the Director of GBPNIHE shall be the final and binding to the suppliers including fixing of penalty for any violation of this agreement.
7. All matters and disputes related to journal subscription are subject to legal jurisdiction of Chief Judicial Magistrate, Almora.
8. It is certified that all the information furnished by me is true and correct. In case, if it is found incorrect, I have no objection if my Bid is rejected or cancelled by GBPNIHE.

I agree to abide by the terms and Conditions mentioned above.

Date:

Place:

Signature and Seal of Agent/ Vendor

MODIFICATION AND WITHDRAWAL OF TENDERS:-

Provided at written notice of the modification or with drawl is received by the purchaser prior to the deadline prescribed for submission of tenders.

The Bidder's modification or withdrawal notice shall be prepared sealed, marked and dispatched in accordance with the provisions of tender notice a withdrawal notice may also be sent by telex or fax or cable but followed by a signed confirmation copy, post marked not later than the deadline for submission of tenders.

No tender may be modified subsequent to the deadline for submission of tenders.

No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity. Withdrawal of a tender during the interval may result in the Bidders forfeiture of its security.

Bidders not meeting any/ all of the aforesaid requirement(s) shall be rejected.

The purchaser reserves the right to accept or reject any tender and to annual the tendering process and reject any of all tenders at any time prior to award of the rate contract, without thereby incurring and liability to the affected Bidder or Bidders or any obligations to inform the affected Bidder or Bidders of the grounds for the purchaser's action.

Signature of Bidder _____

Name in block letters _____

Capacity in which Tender is signed _____

Address in full _____

Telephone No. _____

Covering Letter to accompany with Bid

To,
The Director,
G.B. Pant National Institute of Himalayan Environment
Kosi-Katarmal
Almora - 263643.
INDIA.

Dear Sir/ Madam,

Having studied the bidding documents including the Annexure, the receipt of which is hereby duly acknowledged, we the undersigned, offer to arrange to supply the journals/database required by the GBPNIHE Library in conformity with the said documents. We enclose herewith the Tender Documents including Technical Bid and Financial Bid duly completed.

We undertake, if our bids offer is accepted, to supply/arrange to supply the journals ordered by you with us, in accordance with the terms and condition specified in the document.

If our bid is accepted, we will make payments of the journal's subscription amounts to the respective publishers first and then claim the dues from the GBPNIHE, Almora, providing you authentic proof of our payments to the publishers.

We agree to abide by this bid for a period of 120 days after the date fixed for bid opening and it shall remain binding upon us and may be accepted at any time before expiry of that period.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract/supply order we will strictly observe the laws against fraud and corruption in force in India, namely," Prevention of Corruption Act 1988."

We understand that you are not bound to accept the lowest or any bid you may receive.

Duly authorized to sign the bid for and on behalf of

(Name and Address of the supplier)

Dated this _____ day of _____

(Signature)

(In the capacity of)

G.B. PANT NATIONAL INSTITUTE OF HIMALAYAN ENVIRONMENT
Kosi-Katarmal, Almora – 263643

Technical Bid
Proforma to be used for supply of journals.
(In online A)

S No.	Items	Detail
1	<p>(i) Name of the Bidder with Complete Address/ Tel & Fax No./ Email/ PAN No.</p> <p>(ii) Do you have your office in Delhi/ NCR? If so, give Address.</p> <p>(iii) Number of Technical manpower employed to facilitate Online access of journals.</p>	<p>Name :</p> <p>Address:</p> <p>Tel. No. :</p> <p>Fax No. :</p> <p>Email :</p> <p>PAN No. :</p> <p>Address:</p>
2	Status of Bidder (Whether Firm or Company). Please enclose Registration Certificate.	
3	Name/s of Publisher(s), whom you represent as Sole /Exclusive Distributor in India. Kindly enclose supporting documentary evidence.	
4	Name/ List of publishers for whom you are preferred Agent/Distributor in India. Kindly enclose supporting documentary evidence.	
5	No of years of experience in servicing/ supplying Journals to reputed Indian Institutions – Minimum 6 Years. Please enclose documentary proof as per enclosed Proforma Annexure I	
6	Annual turnover of the company. Account for last three years (Include Balance Sheet for Past three Years from 2018-19,2019-20 & 2020-21).	

7	Do you have permission from Reserve Bank of India to remit payment to Foreign Publishers? Kindly enclose supporting documentary evidence.	
8	Income Tax Clearance Certificate for the last three years (2018-19 to 2020-21).	
9	Are you a member of Good Offices Committee for supplying the journals? If yes, mention Registration No and year of Registration. Kindly enclose supporting documentary evidence.	Registration No: Year of Reg. :
10	(i) List of institution where you are supplying journals worth above Rs 20 Lakhs/year. Kindly attach order copy of last three years and Documentary proof as per enclosed Proforma Annexure II (ii) Provide Performance certificate from three institutes.	
11	Please provide a list of customers where electronic access to Journals has been provided. Kindly enclose at least 2 certificates in this regard.	
12	The Bidder is required to furnish Earnest Money Deposit of @ 2.5% of the cost of Journals quoted in the form of Demand Draft in favor of "The Director, G.B. Pant Institute of Himalayan Environment & Development, Kosi-Katarmal, Almora. Your Application should accompany the Earnest Money Deposit. Particulars of EMD as :	Draft Amount of Rs : Name of the Bank : Draft No. : Dated :

Signature and seal of Agent/Vender

Date:

Place:

G.B. PANT NATIONAL INSTITUTE OF HIMALAYAN ENVIRONMENT
Kosi-Katarmal, Almora – 263643

**Enclose supporting documentary proof as per Proforma
(In online A)**

Name of Bidder:

Address :

Tel. No. :

Fax No. :

Email :

S. No.	Name of Institution	Year of supplying journals (From to)

Date:
Place

Signature and Seal of Agent/Vendor

**G.B. PANT NATIONAL INSTITUTE OF HIMALAYAN ENVIRONMENT
Kosi-Katarmal, Almora – 263643**

**Enclose Supporting documentary proof as per Proforma
(In online A)**

Name of Bidder:

Address :

Tel. No. :

Fax No. :

Email :

S. No.	Name of Institution	Cost of journals supplied	Year (From to)

Date:

Place:

Signature and Seal

**G.B. PANT NATIONAL INSTITUTE OF HIMALAYAN ENVIRONMENT
Kosi-Katarmal, Almora – 263643**

**Financial Bid
Proforma to be used for supply of journals.
(In online B)**

Name of Bidder:

Address :

Tel. No. :

Fax No. :

Email :

S.NO	Type of journals	Rate of discount (Only flat discount rate to be quoted)
1.	FOREIGN JOURNALS FOR YEAR - 2022	
2.	INDIAN JOURNALS FOR YEAR – 2022	

Signature and seal of Agent/Vender

Date:

Place:

List of recommended Indian Journals for 2022

SN	Publisher	Title	Mode
1	Jyoti Publishers	Annals of Forestry (P)	Print
2	NISCAIR	Annals of Library and Information Studies (P)	Print
3	Diva Enterprises	Asian Man (P)	Print
4	SEC	Down to Earth (P)	Print
5	Serial Publication	Eastern Anthropologist (P)	Print
6	EPWRF	Economic & Political Weekly (P)	Print
7	INSONA	Environmental Awareness (P)	Print
8	Deep Publication	Ethnobotany (P)	Print
9	Fern Journal	Fern Journal (P)	Print
10	The Hindu Group	Frontline (P)	Print
11	GSI	Geographical Review of India (P)	Print
12	India Today Group	India Today (P+O)	Print
13	IAA	Indian Anthropologist (P)	Print
14	ICAR	Indian Farming (P)	Print
15	Indian Forester	Indian Forester (P)	Print
16	ISAE, Mumbai	Indian Journal of Agricultural Economics (P)	Print
17	ICAR	Indian Journal of Agricultural Science (P)	Print
18	Diva Enterprises	Indian Journal of Ecology (P)	Print
19	BSMPS	Indian Journal of Forestry (P)	Print
20	Sage India	Indian Journal of Gender Studies (P)	Print
21	Springer India	Indian Journal of Microbiology (P+O)	P+O
22	NISCAIR	Indian Journal of Radio & Space Physics (P)	Print
23	TISS, Mumbai	Indian Journal of Social Works (P)	Print
24	Diva Enterprises	Indian Journal of Soil Conservation (P)	Print
25	NISCAIR	Indian Journal of Traditional Knowledge (P)	Print
26	NIE	International Journal of Ecology & Environmental Science (P)	Print
27	IAES	Journal of Environment & Biosciences (P)	Print
28	BSMPS	Journal of Non Timber Forest Products (P)	Print
29	NIRD	Journal of Rural Development (P)	Print
30	Indianjournals.com	Journal of Soil & Water Conservation in India (P)	Print
31	Serial Publisher	Man in India (P)	Print
32	CMFP	MFP News (P)	Print
33	GSI	National Geographical Journal of India (P)	Print
34	Outlook Publishing	Outlook – English (P)	Print
35	Outlook Publishing	Outlook - Hindi (P)	Print
36	ISRS	Photonirvachak : Jr. of Ind. Society for Remote Sensing (P)	Print
37	INSA	Proceedings of the Indian National Science Academy (P)	Print
38	Springer India	Proceedings of the National Academy of Science -Part.A: Physical Science (P+O)	P+O
39	Springer India	Proceedings of the National Academy of Science -Part.B: Biological Science (P+O)	P+O
40	RTI	Right to Information Reporter (P)	Print
41	Sanctuary Magazine	Sanctuary Asia (P)	Print
42	Sage India	Science, Technology & Society (P)	Print
43	Times Inc	Time (P)	Print
44	ISTE	Tropical Ecology (P+O)	P+O
45	Vanausadhi	Vanausadhi Outlook (P)	Print
46	BASS	Vanyajati (P)	Print
47	Yojana	Yojana (English) (P)	Print
48	Yojana	Yojana (Hindi) (P)	Print

SN	Publisher	Title	Mode
1	Springer	Agroforestry Systems (O)	Online
2	ELS	Applied Soil Ecology (O)	Online
3	Springer	Biology & Fertility of Soil (O)	Online
4	Taylor & Francis	Climate & Development (O)	Online
5	Wiley	Conservation Biology (O)	Online
6	Springer	Earth System and Environment (O)	Online
7	Wiley	Ecological Applications (O)	Online
8	Wiley	Ecological Monograph (O)	Online
9	Springer	Economic Botany (O)	Online
10	Springer	Environment Development & Sustainability (O)	Online
11	ELS	Forest Ecology and Management (O)	Online
12	Taylor & Francis	Forests, Trees and Livelihoods (O)	Online
13	Taylor & Francis	International Jr. of Environmental Studies (O)	Online
14	Taylor & Francis	International Jr. of Sustainable Development & World Ecology (O)	Online
15	Taylor & Francis	Journal of Forest Research (O)	Online
16	NPG	Nature (O)	Online
17	Sage	Outlook on Agriculture (O)	Online
18	John Wiley	Restoration Ecology (O)	Online
19	AAAS	Science (O)	Online
20	ELS	Soil Biology and Biochemistry (O)	Online
21	Springer	Water Resources Management (O)	Online