



G.B. Pant National Institute of Himalayan Environment & Sustainable Development  
(Formerly Known as G.B. Pant Institute of Himalayan Environment & Sustainable  
Development)

Kosi-Katarmal, Almora - 263 643, Uttarakhand

Tender Notice No. GBPI/Tender/RC/2020-21/18

e-Tenders invited on behalf of the Director, Govind Ballabh Pant National Institute of Himalayan Environment & Sustainable Development, Kosi-Katarmal, Almora from the Sole manufacturers only for entering into Annual rate contract for the supply of Chemicals, Glass ware, Plastic ware, Minor laboratory items etc. at HQs (Kosi-Katarmal, Almora) and it's five Regional Centres (Srinagar – Garhwal, Kullu – HP, Pangthang – Sikkim, Itanagar – Arunachal Pradesh, Mini Secretariat, council complex Leh). Details given in the Tender Document uploaded on <https://moefcc.euniwizarde.com/> and CPP Portal <https://eprocure.gov.in/epublish/app>.

The offers, in the prescribed format, shall be submitted online at <https://moefcc.euniwizarde.com/> as per the tender document. No tender will be accepted in hard copy, fax, e-mail or any other such means. The intending, bidders must be registered with Public Procurement <https://moefcc.euniwizarde.com/> the tender document is also available on website: <https://moefcc.euniwizarde.com/> and CPP Portal <https://eprocure.gov.in/epublish/app>.

a.	Availability of tender document on CPP portal/ website : <a href="https://moefcc.euniwizarde.com/">https://moefcc.euniwizarde.com/</a>	XXXXXXXXXXXX
b.	Request Tender Document from date and time	04.02.2020 at 17.00 Hrs
c.	Request Tender documents till date and time	24.02.2020 at 15.00 Hrs
d.	Financial bid online submission end date.	24.02.2020 at 15.00 hrs
f.	Date and time for opening online financial bids	25.02.2020 at 15.00 hrs.
g.	Validity of tenders.	One year
i.	Estimated Value of the Contract	XXXXXXXXXXXX

Administrative Officer  
E-mail: ao@gbpihed.nic.in




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The schedule of activity is as follows:

SN	Activity/Item Description	Time Schedule
1	Tender No.	GBPI/Tender/RC/2020-21/18
2	Request tender document from date and time	04.02.2020 at 17.00 Hrs
3	Request tender document till date and time	24.02.2020 at 15.00 Hrs
4	Financial bid online submission end date and time	24.02.2020 at 15.00 Hrs
5	Date and time for opening online financial bid	25.02.2020 at 15.00 Hrs
6	Amount of EMD to be deposited	Rs. 20,000/- only in shape of D.D./pay order in favor of Drawing & Disbursing officer G.B. Pant Institute of Himalayan Environment & Development payable at any nationalized bank in Almora
7	e-Tender Processing Fee	<u>Rs.3000/- (excluding GST @18%)</u> Nonrefundable shall be paid through e-payment gateway In favor of ITI limited.
8	Tender document cost	Rs.590 (Inclusive of GST@18%) only in shape of D.D. in favor of G.B. Pant Institute of Himalayan Environment & Development, Kosi-Katarmal, Almora payable at any Bank in Almora
9	ITI Helpdesk Contact Detail	Mr.Amrendra Kumar:09015535108 Helpdesk No.(10:00 to 18:00 Hrs):011-49606060



  
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TENDER NOTICE

e-Tenders invited on behalf of the Director, Govind Ballabh Pant National Institute of Himalayan Environment & Sustainable Development, Kosi-Katarmal, Almora from the Sole manufacturers only for entering into Annual rate contract for the supply of Chemicals, Glass ware, Plastic ware, Minor laboratory items etc. at HQs (Kosi-Katarmal, Almora) and it's five regional centres (Srinagar – Garhwal, Kullu – HP, Pangthang – Sikkim, Itanagar – Arunachal Pradesh, Mini Secretariat, council complex Leh). Details given in the Tender Document uploaded on <https://moefcc.euniwizarde.com/> and CPP Portal <https://eprocure.gov.in/epublish/app>.

Tender Documents No.	GBPI/Tender/RC/20-21/18
Annual Rate Contract for	1. Chemicals/ Solvents (LR/AR/HPLC grade)
	2. Glass ware (complete range)
	3. Plastic ware (Complete range)/ General labware
	4. Rare Chemicals/ Fine Chemicals
	5. Molecular Biology Enzymes reagents & Kits/ Biochemical's/ Immuno chemicals
	6. Custom made Oligonucleotides/ Peptides
	7. Readymade media and media components for microbiology/ cell culture/ tissue culture
	8. Filter papers and Disposable filter units.
	9. Chromatography and AAS accessories (HPLC/GC columns/ column fittings, TLC plates, AAS bellow cathode lamps, grapwretubes required gas cylinders etc. and accessories for water purifiers, distillation units)
	10. Minor laboratory items (Cotton, tissue paper rolls, Aluminum foil, surgical gloves, surgical blades, tags, lab coats, jip bags of different sizes etc.)
	11. Pipettes/micro-pipettes/burette (complete range)

The Manufacturer should produce a Certificate/License of manufacturing given by the Registrar of Companies for manufacturing of the above mentioned items/any of the items. interested Agencies/ Firms may download the tender document from the website (<https://moefcc.euniwizarde.com/>). Duly completed tenders along with EMD (plus cost of tender Rs. 590 + GST @18%) must be submitted to the website (<https://moefcc.euniwizarde.com/>) before ..... up to 3.00 PM. Tenders will be opened on the ..... at 3.00 PM

Late submission of tenders or submission by FAX/ E- mail shall not be accepted at all. The Institute reserves the right to accept or reject any part of the tender without assigning any reason whatsoever. The decision of the Director of the Institute shall be final and binding to all parties.

Full details of tender documents are also available at the Institute website <http://gbpihed.gov.in>

Administrative Officer  
E- mail: [ao@gbpihed.nic.in](mailto:ao@gbpihed.nic.in)



## Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the e-tender Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-tender Portal, prepare their bids in accordance with the requirements and submitting their bids online on the e-tender Portal.

More information useful for submitting online bids on the e-tender Portal may be obtained at: <https://moefcc.euniwizarde.com/>

## REGISTRATION

1. Bidders are required to enroll on the e-Procurement Portal (URL: <https://moefcc.euniwizarde.com/> ) with clicking on the link "Online bidder Registration" on the e-tender Portal by paying the Registration fee of Rs. 2360/- per year charge.
2. As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidder.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III Certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC"s to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.
7. The scanned copies of all original documents should be uploaded on portal.

## SEARCHING FOR TENDER DOCUMENTS

There are various search options built in the e-tender Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Item/work id, Title, Date, etc.

Once the bidders had selected the tenders in which they are interested, bidder can pay the processing fee Rs.3000-/ excluding GST@18%(NOT REFUNDABLE) by net-banking / Debit / Credit card then you may download the required documents / tender schedules, Bid documents etc. Once you pay both fee, tenders will be moved to the respective "Register" Tab. This would enable the e-tender Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.



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Tender No. GBPI/RC/18-19/01

Tender cost : Rs. 590.00 inclusive GST (@18%)  
(Non refundable)

Tender form for Annual Rate contract for supply of "Chemical / Glassware etc."

Date of Submission of Tender: ..... at 15:00 hrs

Date of opening of Tender: .....at 15.00 hrs

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Administrative Officer  
G.B. Pant National Institute of Himalayan Environment  
& Sustainable Development, Kosi- Katarmal, Almora

1. Name of manufacturer : .....  
With full address also Name of Prop. ....  
.....
2. Detail of Earnest Money/Security Money deposited (Attached original receipt) D. D. No ..... Dated .....  
Amount .....
4. Income Tax No. : .....
5. GST No. : .....
6. Experience Certificate  
(Attached photo copy)

I/We agree in abide by the terms and condition of the contract as laid down under Tender Form No. GBPI/RC/20-21/18 Dated .....

Signature of Company  
With seal also name of Prop.



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Kosi-Katarmal, Almora - 263 643, Uttarakhand

No. GBPI/RC/2020-21/18

dated .....

### TENDER FORM

The G.B. Pant National Institute of Himalayan Environment & Sustainable Development (GBPNIHESD) is involved in Research & Development activities and using Chemicals and solvents, Glassware, Plasticware & Filter papers of various company. Institute therefore requires Chemicals and solvents, Glassware, Plasticware & Filter papers of high quality and 100% accuracy for its Research & Development work, either being supplied by the manufacturer or through dealer network.

A List of general Chemical & Solvents (LR/AR/Spectroscopy grade) including HPLC Solvent, media & Bio Chemicals, Glasswares & Plasticware, Diagnostic kits and filter paper etc. as mentioned in the price list along with latest price list of your manufacturing range may also be provided.

It is therefore requested to offer your products range pertaining to above alongwith rates in the printed form only. The Annual Rate Contract so concluded will have to take care of the following terms & Conditions:

#### TERMS & CONDITIONS OF TENDER

- 1- The Company should be registered with GST Authorities.
- 2- The Company should submit License/ Manufacturer certificate for the item(S) quoted
- 3- For foreign manufacturers/ imported items, the Indian agents can participate but would have to produce a certificate from the manufacturer that they are sole distributor representing the foreign Company.
- 4- Submission of manufacturer certificate is essential and will be verified by the Institute.
- 5- The date of manufacturing & date of expiry should be clearly mentioned in case of Chemicals & reagent/ kits.
- 6- The Rate Contract will generally be valid for a minimum period upto 31<sup>st</sup> March, 2021; however Rate Contract beyond 31<sup>st</sup> March, 2021 may also be considered.
- 7- There will be no change in price structure during the period of contract except other statutory levies as made applicable by the Govt. through notifications/regulations changes.



- 8- The Manufacturer should submit one copy of latest printed price list without which the rate contract will not be awarded.
- 9- Price should be FOR delivery at G.B. Pant National Institute of Himalayan Environment & Sustainable Development, Kosi-Katarmal, Almora & its regional centres situated at Srinagar, Garhwal (Uttarakhand), Mohal, Kullu (H.P.), Pangthang (Gangtok) & Itanagar (Arunachal Pradesh) Mini Secretariat, council complex Leh.
- 10- Prices charged for the stores supplied under Rate Contract should under no event be higher than the prices at which the party sells the items of identical description to any other organization during the period of contract.
- 11- The Stores shall be supplied with in 30 days (thirty days) from the date of issue for work/ supply order, either direct or through dealer, failing which penalty of Rs. 1000/- per day may be imposed and recovered form the running bills of the Company.
- 12- If the Company fails to deliver the material within the delivery period, as the purchaser may procure such items as deems appropriate for, then the Company will be liable to pay the purchaser for any excess costs incurred for procurement of goods or services not delivered in time
- 13- The Director, GBPNIHESD, Kosi-Katarmal, Almora, U.A. reserves the right to enter into parallel Rate Contract for similar item during the period of Rate Contract with one or more parties.
- 14- The Rate Contract can be terminated at any time by giving one months's notice by either side.
- 15- GBPNIHESD, Kosi-Katarmal, Almora also reserves the right to test the chemicals and solvents & other material for their quality if it so desires.
- 16- The items, so supplied will have to be of high quality and grade and during the inspection/test of these items if they are found to be of inferior quality, the same are to be replaced by the Company at their own cost within the stipulated periods, failing which the RC of the Company will be liable for cancellation. Delayed supplied/non compliance of complete order may also lead to cancellation of Rate Contract.
- 17- Maximum discount, taxes and other levies, if any, are to be specified clearly in the bid.
- 18- The earnest money of Rs. 20,000/- (through Demand Draft) in favour of Drawing & Disbursing officer G.B. Pant Institute of Himalayan Environment & Development payable at any nationalized bank in Almora shall be attached with the tender form.
- 19- The Security money will be refunded to all unsuccessful tenderers after completion of tender formalities & for the successful tenderer's it will be released after successful completion of contract.
- 20- The tender along with all documents will be accepted upto 3.00 P.M. of ..... and will be opened on the same day i.e. on ..... at 03.00 P.M.



- 21- The Tenderer whose near relatives are employed at G.B. Pant National Institute of Himalayan Environment & Sustainable Development do not apply.
- 22- The Institute does not bind itself to accept the lowest tender and reserves the right for accepting any tender or to reject any or all tenders and also to reduce or enhance the quantity and period of order according to departmental requirement without assigning any reason.
- 23- The decision of the Director will be final in case of any dispute arising in implementation of the terms of the contract.
- 24- TAN/PAN and Sale tax/Vat certificate should be attached with the tender documents. Experience of supplies for at least five years to Research Institute/ Department of other Central Govt. certified by 'A' class Gazeted Officer should also be enclosed.
- 25- The manufacturer should submit the list of Govt. organizations/Institutions having rate contract of desired items.
- 26- The name of authorized dealer (One for each location) for supply of desired items at the Headquarters of the Institute (i.e. , Kosi-Katarmal, Almora) and its various regional centres (i.e., Srinagar, Garhwal, Uttarakhand; Mohal (Kullu), Himachal Pradesh; Pangthang, Gangtok, Sikkim; and Itanagar (Arunachal Pradesh), Mini Secretariat, council complex Leh may be mentioned in the rate contract offer.
- 27- Correction in the tender if any should be initialed other wise the tender will be rejected at the time of the opening and the rates should be quoted in figures and in words as well.
- 28- No extra payment like carriage freight, loading and unloading, storekeeping, packing, forwarding etc. will be paid.
- 29- If the Manufacturer fails to execute/ supply the awarded works within stipulated period the Director of the Institute reserves the right to forfeit the Earnest/Security money without assigning any reason.
- 30- Income tax will be deducted from the running bill of manufacturers/authorised supplier from the passed amount as per instruction of Income Tax Department. The payment will be released on availability of fund.
- 31- The tender will not be accepted of the Company to whom the document is not issued by the Institute.
- 32- The Institute takes no responsibility for delay or non receipt of Tender document sent by post either way and also reserves the right to accept or reject any or all the tenders in part or full without assigning any reason thereof.
- 33- In case the date of opening of tender is declared as Public Holiday, the tender shall be opened on the next working day at the same time.



- 34- Late and delayed tenders shall not be considered and may be returned unopened to the bidder.
- 35- Conditional tenders will be rejected without assigning any reason.
- 36- The price to be given in the tender are fixed prices, irrespective of rise in materials prices and increase in taxes etc., till the delivery of the overall consignment. No request in regard to increase in the price of instruments or in taxes etc. will be entertained after the submission of the tender.
- 37- The tendered has to certify that these terms and conditions are acceptable to him.
- 38- The price list and other documents must be submitted in a sealed cover envelope duly super scribing the name of item of RC, on the envelope addressed to Director, G.B. Pant Natinoal Institute of Himalayan Environment & Development, Kosi-Katarmal, Almora.
- 39- All legal disputes, arising if any, would be settled under jurisdiction of Almora court/ Uttarakhand High court.
- 40- Tender documents received late, will not be consider.

Administrative Officer  
 G.B. Pant National Institute of Himalayan Environment  
 & Sustainable Development, Kosi- Katarmal, Almora

The above terms & conditions are accepted

Name of Agency/Contractor : .....

With full address also Name of Prop. ....

.....

.....



Detail of Chemicals/Glassware/Plasticware/ Labware /Filter papers/ Pipettes, brand required:-

1. Chemicals/Solvents (LR/AR/HPLC/Spectroscopy grade grade): E. Merk, Qualigens, S.d Fine, BDH, Hi-Media, SRL, CDH, RANKEM, Loba, Greiner, Bio-One, Bio - Business, Genei, Sigma, Aldrich, Fluka.
2. Glass Ware/Plastic ware: Borosil, Tarson, Riviera, / Genei, Qualigens, Perfit, Axygen, Axiva,/ Corning.
3. Labware & Filter Paper, Disposable Filter Unit, Membrane Filters: Whatman, Millipore, Axiva, INA, Axygen, BioRad, Amersham, Merck, Borosil.
4. Rare Chemical/Fine Chemicals: Sigma-Aldrich, Fluka, Lancaster.
5. Chemicals kits, including Molecular Biology Enzymes, Reagents & Kits/ Biochemicals/Immunochemicals: Amersham Biosciences, BioRad, Sigma Chemicals, Roche, Promega, Pierce, New England Biolabs, Life Technologies, MBI Fermentas, Stratagene, Lucigen, Mo-Bio, Q Biogen, Bangalore Genie, Cell Signaling Technology, Quiagen, BD Molecular Probe, BD, R & D System, Merck, Genuine chemicals, Genetix, CDH, Clonitec.
6. Pipette/Micro pipette/ Burette (Complete Range): Merck, SD Fine, Tarsons, Borosil, Sigma, Amersham, Qualigens, Hi -Media, Transasia.



## Instruction to Bidders for e-tendering

The Special Instructions (for e-Tendering) supplement “General Instructions to Bidders”, as given in the Tender Document. Submission of online Bids is mandatory for this Tender.

For conducting electronic tendering, MoEFCC is using the portal <https://moefcc.euniwizarde.com> of M/s ITI Ltd, a Government of India Undertaking.

### 1.0 Tender Bidding Methodology:

The offer should be submitted through e-tendering mode in the website <https://moefcc.euniwizarde.com> containing two e-bid viz. Technical and Financial Bid. The Bids will be uploaded along with all signed and scanned documents those are required for particular tender.

### 2.0 Broad outline of activities from Bidders prospective:

- (i) Procure a Digital Signing Certificate (DSC).
- (ii) Register on e-wizard portal.
- (iii) View Notice Inviting Tender (NIT) on e-wizard portal.
- (iv) Download official copy of Tender Documents from e-wizard portal.
- (v) Bid-Submission on e-wizard portal.
- (vi) Attend Public Online Tender Opening Event (TOE) on e-wizard portal (vii) Opening of Financial-part (Only for Technical Responsive Bidders).

For participating in this tender online, the following instructions need to be read carefully. These instructions are supplemented with more detailed guidelines on the relevant screens of the e-wizard portal.

### 3.0 Digital Certificates:

It is mandatory for all the bidders to have class-III Digital Signature Certificate – Signing + Encryption (in the name of person who will sign the Bid) from any of the licensed Certifying Agency (Bidders can see the list of licensed CA's from the link [www.cca.gov.in](http://www.cca.gov.in)) to participate in e-tendering.

### 4.0 Registration:

To participate in the e-tendering submission, it is mandatory for applicants to get registered their firm/company in e-tendering portal of ITI. <https://moefcc.euniwizarde.com> to have user ID & password from M/s ITI Ltd., The Annual registration charges for vendors/suppliers are Rs.2000/+18%GST-per annum. The procedure for the registration is as under:

Go to the website <https://moefcc.euniwizarde.com> In the home page, click on “Registration”

2) In the Vendor Registration form, vendor has to fill up the all mandatory applicant details. After submission of registration form, you will get the verification link on your registered mail id, after verification you log in your account with your user id and password and complete the all activity related to registration etc. Document uploading, paid registration fee, after completion of registration payment, you need to send your acknowledgement copy on our held desk mail id [ewizardhelpdesk@gmail.com](mailto:ewizardhelpdesk@gmail.com) for activation of your account.

Please feel free to contact ITI Helpdesk (as given below) for any query related to e-tendering.

1. Helpdesk landline No: 011-49606060
2. Mr. Amrendra Kumar (90155315108)