



**G. B. PANT NATIONAL INSTITUTE OF HIMALAYAN ENVIRONMENT
KOSI-KATARMAL, ALMORA 263643 (UTTARAKHAND)**

Applications are invited for following purely temporary position of consultants under Centre for Socio-economic Development (CSED) at Kosi-Katarmal (Almora) campus of the Institute. Candidate having appropriate qualifications in relevant subject/specialization with consistently good academic records and experience may send their application form in the prescribed format (**Enclosure-1**) with all supporting documents and CV to the undersigned by e-mail (os@gbpihed.nic.in) on or before **10th December 2021**. **It is essential to mention the name of project and position applied for and post code number in the subject area of mail.** Application in the prescribed format will only be accepted. The shortlisted candidates will be informed separately about date of interview (on-line or off-line).

| Position (No.)/ Emoluments and age | Post Code (PC) | (Qualification & Experience) | Desirable qualifications | Responsibilities | Skills |
|--|-----------------------|---|--|--|---|
| Title- Policy imperatives of socio-economic development related environment-friendly rural technologies promoted by GBPNIHE across the IHR: Prospects and constraints | | | | | |
| Consultant (Associate) (01 No.) @ Rs. 40,000/- PM fixed Max. Age Limit: 65 Years | PC-01 | Master's degree in Science/ Social Science/Earth and Environmental Science/Humanities /Management And Working experience of 3 years in projects related to environment-friendly income generating and livelihood promoting rural technologies and rural development / Natural Resource Management in the Himalayan mountains. | Desirables: <i>Preference would be given to candidates having the following additional qualifications, experience and skills</i> 1. PhD holders in the relevant field will get preference. 2. Commendable knowledge of MS Office along with statistics, Statistical tools and statistical packages like Excel, SPSS, to be used for data set analysing | <ul style="list-style-type: none"> • Proper / authentic scientific documentation of the environment-friendly rural technologies demonstrated and promoted by RTC across the IHR. • Development of study design and schedules/formats etc. and undertake strategic surveys in the region among past stakeholders of RTC, Govt. line depts. NGOs, women etc. • Analyze the feedback forms available at RTC and seek fresh feedback from the representative beneficiaries to determine the efficacy of these technologies. • Writing comprehensive syntheses document/ report with supporting facts/figures/photos/ maps / audio-video etc. | <ul style="list-style-type: none"> • Good writing skills; • Skills of dissemination of project findings among the stakeholders • Excellent communication, drafting and reporting skills in English, skills in applying data visualization techniques to datasets |

Note - Detailed Terms of Reference and General Conditions of each post are provided at Enclosure-2.

Administrative Officer

**G B Pant National Institute of Himalayan Environment
Kosi-Katarmal, Almora-263643, Uttarakhand**

Instructions to fill in Application Form:

General

- (a) Please download the attached Form, complete it, and return.
- (b) No Column of application form should be left blank.
- (c) Use additional sheets where necessary, with relevant columns drawn thereon, inserting proper references.
- (d) Completed application should be accompanied by all the requisite documents. You are requested to go through the “check list” of documents before submitting the application. **Incomplete applications are liable to be rejected.**
- (e) Photocopies of documents asked for need self-attestation.

Item No. 1. Name given here should be the same as given in your matriculation/higher secondary certificate and degree certificates. If there is a change, addition or deletion, an affidavit from a Notary Public/Magistrate is necessary.

Item No.9. In case grades are awarded, please attach the sheet giving conversion of grades to percentage of marks.

Item No. 11(Annexure IIa). Specializations may be indicated in terms of (a) Subject (b) Broad Area(s) of specialization and (c) Exact area(s) of specialization.

Check list of documents to be attached

| | | |
|----|--|--------|
| 1. | Photograph on the main application form | Yes/No |
| 2. | Affidavit if you carry different name/surnames in your certificates | Yes/No |
| 3. | Attested copy of School Leaving/High School/Secondary School Certificate (For date of birth) | Yes/No |
| 4. | Attested copies of Mark Sheets/Grade Cards & Degrees for BSc/MSc/MPhil/PhD/ BE/ME/PhD | Yes/No |
| 5. | List of Publications, if applicable | Yes/No |
| 6. | Experience certificates | Yes/No |

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Kosi-Katarmal, Almora-263643, Uttarakhand**

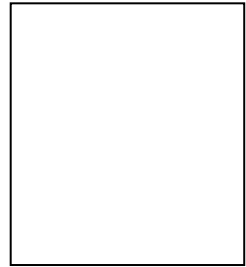
APPLICATION FORM

Position Applied For.....

Title

.....

Post Code No.:



Please use BLOCK LETTERS:

1. Full Name:..... Sex M/F):.....

2. Father's/Husband's Name:.....Father's/ Husband's National.....

3. Present Address:

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4. Permanent Address.....

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5. Email id :.....

Telephone/Mobile No.....

6. a) Date of Birth.....(b) Birth Place :.....

(c) State of Domicile.....

7. Citizenship:

8. Do you belong to: (a) Scheduled Caste- Yes/No (b) Scheduled Tribe - Yes/No
(c) OBC - Yes/ No

9a. Academic and Professional qualifications (from High School onwards):
Attach self-attested certificate

| Degree/ Diploma | Subject | Percentage of Marks or Grade | Name of Univ./Institution | Duration of Course | Month & year of passing |
|--------------------|---------|------------------------------------|------------------------------|-----------------------|----------------------------|
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9.(b) If PhD degree not awarded, please give whichever applicable :

Date of thesis Submission.....

Likely date of submission:

10. Title of PhD Thesis

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11. Specializations, in terms of Broad Area of Specialization and Exact Area of Specialization:

| (a) Subject | (b) Broad Area of Specialization | Exact Area of Specialization |
|-------------|----------------------------------|------------------------------|
| | | |

12. Publications and Patents: **(Please attach list of publications in SCI journals with full references and corresponding with those in the list) (If available)**

(a) No. of Papers (i) Published.....(ii) Accepted.....

(b) No. of Books published.....

(c) No. of patents: (i) Filed :.....(ii) Granted:.....

13. Prizes, Honours, Awards, Distinctions, if any:.....

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14. Experience held: (Please attached copy of experience certificate)

| Position | Name of the organization/ agency | Dates | | Pay/wages | Nature of duties |
|----------|----------------------------------|-------|----|-----------|------------------|
| | | From | To | | |
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15. Please indicate in case you are shortlisted whether you would like to attend the interview through video calling or telephonically. If you wish to attend interview through video call please provide your Identity and mode preferred by you for video call.

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16. Any other information.

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17. Declaration

I have read the terms and conditions of the Institute. I accept and agree to abide by these if the Fellowship is offered to me. I certify that to the best of my knowledge and belief the particulars given in the application are correct. I understand that the decision taken on my application by GBPNIHE will be final. If false and suppression of factual information in the application form comes to the notice of GBPNIHE at any time during the tenure the fellowship would be liable to be terminated.

Place.....

Signature of the candidate

Date.....

Contd/-

**Centre for Socio-Economic Development (CSED)
[Under the Mountain Division]**

Terms of Reference (ToR) for engagement of Consultant

Title of the project: Policy imperatives of socio-economic development related environment-friendly rural technologies promoted by GBPNIHE across the IHR: Prospects and constraints

This Terms of Reference (ToR) is for defining specific work elements to be carried out to achieve the objectives of the proposed consultancy project entitled " **Policy imperatives of socio-economic development related environment-friendly rural technologies promoted by GBPNIHE across the IHR: Prospects and constraints** ".

The work carried out under project will remain intellectual property of GBPNIHE. The terms and conditions under the Consultant Engagement guide line of GBPNIHE will be applicable for the appointment.

Objectives

- i. Synthesize scientific basis and efficacy of various R&D based rural technologies popularized and up-scaled by RTC in achieving environmental conservation and socio-economic development of rural people of IHR involving field-checks among the selected stakeholders those who have adopted these technologies.
- ii. Identify conceptual and implementation pitfalls in these technologies to achieve envisaged goals.
- iii. Scoping of institutionalization and scaling up of these technologies through rural development schemes / programmes of State / Central Govt. with policy imperatives for the region.

Deliverables

- i. Comprehensive syntheses document on various R&D based rural technologies popularized and up-scaled by RTC during the last three decades in achieving environmental conservation and socio-economic development of rural people of IHR.
- ii. Field-check based syntheses of outputs and outcomes accrued from various technologies adopted by the people (total 829 such demonstrations are existing in the farmers field in the region). Reasons for success and failures will be ascertained to scale up these technologies through policy interventions.
- iii. Identifying conceptual and implementation pitfalls in these technologies to achieve envisaged goals and key learning that contribute to improvement in policy making, planning and programme implementation.
- iv. Strategic placement of GBP-NIHE in the planning process and programme implementation in the IHR and scoping for institutionalization and scaling up of these technologies through rural development schemes / programmes of State / Central Govt.

Time of Reporting:

- 1- Quarterly Report submitted after every three months to the PI and Co-PI.
- 2- Annual Progress Report submitted completion of one year to the PI and Co-PI.

Every Annual Progress Report (APR) will be reviewed and after evaluation of project APR the extension of next one year will be considered. The maximum period of the project is Three Years.

Schedule for completion of tasks

First Year

- i. Planning process, review of studies, literature survey and questionnaire design
- ii. Quality outcome based syntheses document on feedback forms available at RTC.

Second year

- i. Reconnaissance collection of data through field based interview and questionnaire survey
- ii. Analysis of the collected data and awareness workshops in selected locations (if required).

Third Year

- i. Development of comprehensive syntheses document (with relevant Annexures) focusing in details on scientific basis and efficacy of selected R&D based rural technologies popularized and up scaled by RTC in achieving environmental conservation / supporting documents and socio-economic development of rural people of IHR.
- ii. Completion of report and policies recommendations, publication and awareness for policy framework.

The support of inputs to be provided by GBPNIHE to facilitate the Consultancy

Expert opinion and timely advice will be undertaken as per time to time.

TOR considerations

1. The Consultant shall not be entitled to any allowance such as Dearness Allowance, Residential Telephone, Residential Accommodation, Personal Staff, CGHS, Medical Reimbursement etc.
2. **Leave:**
 - (a) The CONSULTANT shall be eligible for 8 days leave in a single year of Consultancy;
 - (b) The leave shall accrue to them on completed month basis calculated from their date of joining on Pro-Consultant Ata basis;
 - (c) The CONSULTANT shall not draw any remuneration in case of his/her absence beyond 8 days in a year (calculated on Pro-Rata basis);
 - (d) Un-availed leave in tenure of single year cannot be carried forward to next tenure of 1 year.
 - (e) The intervening Saturday, Sunday or Gazetted Holidays during a spell of leave not be counted against the 8 leaves.
3. **Increment:** The CONSULTANT shall be entitled to 0%-8% annual increase in their remuneration subject to recommendation/ satisfactory report by Divisional Head. No TA / DA shall be admissible for interview/ joining the assignment or on its completion.
4. Normally, the CONSULTANT will not be allowed foreign travel at Government expenses. In exceptional circumstances, Secretary may allow foreign travel in public interest.
5. The CONSULTANT shall be allowed TA, DA and hotel accommodation in connection with the official work as per the provisions of SR 190. travelling allowance may be allowed in 2nd AC, travel charges through taxi on actual basis for travel within the city, food bill upto Rs. 500/- per day and hotel charges upto Rs. 2000/- per day, subject to the actual.

6. Attendance and working days:

- a) The working hours of the professional shall be same as regular Government employee working in MOEF&CC. No extra remuneration shall be allowed for working beyond office hours Saturdays/Sundays/Gazetted holidays. Compensatory leave in such cases shall be at the discretion of the Divisional Head of the concerned Division.
- b) The attendance shall be marked in the office by the consultant/OS of office/Administrative Section as per norms.

7. Conflict of Interest and Confidentiality

a. Conflict of Interest: -

- The CONSULTANT shall be expected to display utmost honesty, secrecy/confidentiality, sincerity and good conduct while discharging his/her duties. In case services of his/her found in conflict with interests of Government or unsatisfactory, his/her engagement will be liable for discontinuation without assigning any reason;
- During the period of assignment with MOEFCC, the CONSULTANT would be subject to the provisions of the Indian Official Secrets Act, 1923 and will not divulge any information gathered by him during the period of his assignment to anyone who is not authorized to know the same.
- Selected candidates shall provide integrity certificate from 2 references known to them.
- A self-undertaking shall be provided by the candidate to the effect that he/she has no criminal record or criminal case in any court is pending against them.
- The CONSULTANT may not, except with the prior approval of competent authority in writing, in the bona-fide discharge of duties, publish a book or research paper or a compilation of articles or participate in a radio/TV broadcast or contribute an article or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast, uses any information that he/she may gather as part of this assignment.
- The CONSULTANT engaged by the MoEFCC shall in no case represent or give opinion or advice to others in any matter which is contrary to the stated position of Government of India. Any violation may lead to discontinuation of engagement.
- In addition to the above, the service conditions of the CONSULTANT will be governed under the guidelines of the Ministry in this regard and as amended from time to time. As the posts are temporary in nature and purely contractual, in no case, any request for promotion of a candidate shall be entertained.

8. Other Conditions

- The appointment of CONSULTANT would be on full time basis and they would not be permitted to take up any other assignment during the period of consultancy.
- The appointment of CONSULTANT is of a temporary (non-official) nature and the appointment can be cancelled at any time by the Ministry without assigning any reason. MoEF&CC shall have powers to terminate any or all the professionals at any time without assigning any reason, with the approval of the Secretary (EF&CC)