

Advertisement No. GBPI/4/2018

G.B. Pant National Institute of Himalayan Environment and Sustainable Development is one of the premier autonomous Institute of the Ministry of Environment, Forest and Climate Change, Government of India. The Institute is a focal agency to advance scientific knowledge, to evolve integrated management strategies, demonstrate their efficacy for conservation of natural resources, and to ensure environmentally sound development in the entire Indian Himalayan Region (IHR). The Institute invites applications for the following posts:

Sl No.	Name of Post and Pay Scale	No. of Posts	Maximum Age Limit	Essential Educational Qualification
1.	Lower Division Clerk Rs. 19900-63200, Level-02	03 (1 -OBC, 1 -SC, 1 -UR)	28 Years (Relaxation on age as per Govt. of India norms)	SSC passed or equivalent with typing speed of 30 w.p.m.

GENERAL CONDITIONS:

1. The posts carry usual pay and allowances as admissible under Institute rules.
2. The cut off date for determining the age, qualification & experience of a candidate will be the last date of receipt of application.
3. Relaxation in age limit upto 50 years will be allowed to candidates who is working/worked as contractual employees in GBPNIHESD for at least 10 years in concern field.
4. Mere fulfilment of essential qualifications does not entitle a candidate to be called for written test and Typing test in Hindi/English. The candidate should, therefore, mention in the application all the qualification and experience in the relevant field over and above minimum prescribed qualification, duly supported with documents. The application will be screened by a duly constituted committee of the Institute and only short listed candidates based on above criteria will be called for Typing test. Candidate who qualify the minimum standards of typing test i.e. 30 w.p.m. will only be allowed to appear in written test. TA as per norms will be paid to candidates called for written and Typing test after screening the applications.
5. Written test (in Hindi/English) will be for 50 marks related to General Intelligence and Reasoning, Numerical Aptitude, General Awareness and Knowledge of Hindi/English Language. There will be 2 marks for right answer and (-1/2; minus 0.5 marks), for each wrong answer.
6. Employees working in Govt. Dept./ Public Sector Organizations and Govt. funded Research Agencies should forward their applications through proper channel.
7. The number of the vacancies and/or reservation for SC/ST/OBC/PwD may vary.
8. The selected candidates can be posted to any of the establishments of Institute including its Regional Centres at Itanagar (Arunachal Pradesh), Pangthang (Sikkim), Srinagar (Garhwal), Kullu (Himachal Pradesh) (or Anywhere in India).

How to Apply:

The envelope containing the application must be super-scribed as "Application for the Post of Lower Division Clerk". Indicating the specific category of post reservation (i.e. OBC/SC/Gen.) for example Candidate applying for OBC category will super-subscribe "Application for the post of Lower Division Clerk"-OBC. Interested candidates should submit their application typed on A-4 size paper as per the prescribed proforma given at Appendix - 1 along with attested copies of mark sheets, certificates, degree, etc. to the **Director, G.B. Pant National Institute of Himalayan Environment and Sustainable Development, Kosi-Katarmal, Almora – 263 643, Uttarakhand** under sealed cover through **registered/speed post** so as to reach by **31.12.2018**. Canvassing in any form will be treated as disqualification.

The application along with Demand Draft of Rs. 200.00 (Rupees Two Hundred only) in favour of Director, G.B. Pant National Institute of Himalayan Environment and Sustainable Development, payable at Almora, as application fee in case of General/OBC candidate. Candidate belonging to SC/ST/PwD category are exempted from payment of application fee (Appendix II & III).

The Organization shall not be responsible for postal delays. Incomplete applications/ unsigned or applications received after due date will not be considered. Bringing in any influence, political or otherwise shall be treated as disqualification. No interim enquiries will be entertained.

Director

आवेदन पत्र का प्रारूप

पासपोर्ट साइज का
नवीनतम फोटो लगाए

1. आवेदित पद का नाम
(कृपया स्पष्ट करें कि किस आरक्षित श्रेणी हेतु आवेदन किया है)
2. अभ्यर्थी का नाम
3. पिता/पति का नाम
4. जन्मतिथि
5. आवेदन की अन्तिम तिथि को आयु
6. क्या आप अनुसूचित जाति/जनजाति/अन्य पिछड़ा वर्ग से संबंधित है (यदि हों तो उल्लेखित करें तथा प्रमाण पत्र की प्रतिलिपि संलग्न करें)
7. धर्म
8. राष्ट्रीयता
9. पत्राचार का पता (दूरभाष न0 एवं ई-मेल सहित)
- 10.स्थायी पता
- 11.क्या आपका कोई सगा संबंधी/रिश्तेदार इस संस्थान में कार्यरत है तो उसका नाम पता तथा पद उल्लेखित करें।
- 12.शैक्षिक योग्यता :-

क्र0 सं0	परीक्षा का नाम	बोर्ड/ विश्वविद्यालय का नाम	विषय	उत्तीर्ण परीक्षा का वर्ष	श्रेणी/ प्रतिशत
1.					
2.					
3.					
4.					

उपरोक्त की प्रमाणित प्रतिलिपियां भी संलग्न करें।

13. अनुभव (प्रमाणित प्रतिलिपि संलग्न करें)
12. अन्य योग्यता (यदि कोई हो तो)

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Smt./Kumari _____ son/daughter of _____ of village/town _____

in District/Division _____ in the State/Union Territory _____ belongs to the _____ community

which is recognised as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____*.

Shri/Smt./Kumari _____ and /or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union

Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 8.9.1993**.

District Magistrate

Deputy Commissioner etc.

Dated:

Seal

*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** - As amended from time to time.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

Proforma-II

Form of declaration to be submitted by the OBC candidates (in addition to the community certificate)

I Son/Daughter of Sh. resident of village/town/city
district state hereby declare that I belong to the community
which is recognized as a backward class by the Govt. of India for the purpose of reservation in service as
per orders contained in Department of Personnel and training, Office Memorandum No. 36102/22/93-
Estt. (SCT) dated 08.09.1993. It is also declared that I do not belong to persons/sections (Creamy Layer)
mentioned in column 3 of the schedule to the above referred OM dated 08.09.1993, OM No.
36033/3/2004-Estt. (Res.) dated 09.03.2004, and OM No. 36033/3/2004-Estt. (Res.) dated 14.10.2008.

Signature

Name

Address

Proforma-I

The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India

This is to certify that Shri/Shrimati/Kumari* son/daughter* of of village/town* in District/Division* of the State/Union Territory* belongs to the..... Caste/Tribe* which is recognised as a Scheduled Caste/Scheduled Tribe* under:—

@ The Constitution (Scheduled Castes) Order, 1950

@ The Constitution (Scheduled Tribes) Order, 1950

@ The Constitution (Scheduled Castes) Union Territories Order, 1951

@ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

@ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956

@ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976

@ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962

@ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962

@ The Constitution (Pondicherry) Scheduled Castes Order, 1964

@ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967

@ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968

@ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968

@ The Constitution (Nagaland) Scheduled Tribes Order, 1970

@ The Constitution (Sikkim) Scheduled Castes Order, 1978

@ The Constitution (Sikkim) Scheduled Tribes Order, 1978

@ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989

@ The Constitution (SC) Order (Amendment) Act, 1990

Contd..

@ The Constitution (ST) Order (Amendment) Act, 1991

@ The Constitution (ST) Order (Second Amendment) Act, 1991

@ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002

@ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002

@ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002

@ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati* Father/Mother of Shri/Shrimati/Kumariof village/town*in District/ Division* of the State/Union Territory* who belongs to the Caste/Tribe* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* of..... issued by the dated.....

%3. Shri/Shrimati/Kumari* and/or*his/her* family ordinarily resides in village/town* of..... District/Division* of the State/Union Territory* of.....

Signature.....

**Designation.....

(With Seal of Office)

State/Union Territory*

Place:.....

Date:.....

*Please delete the words which are not applicable.

@Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

NOTE: The term “ordinarily reside (s)” used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.

†(not below of the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.

(v) Administrator/Secretary to Administrator/Development Officer (Lakshadwee)

