



गोविन्द बल्लभ पन्त राष्ट्रीय हिमालयी पर्यावरण एवं सतत् विकास संस्थान
कोसी-कटारमल, अल्मोड़ा-263 643, उत्तराखण्ड, भारत

संस्थान के कोसी-कटारमल परिसर में संस्थान की पॉचवी इकाई पर्वतीय अनुभाग के अर्न्तगत दिनांक 7 सितम्बर, 2017 को प्रातः 11:00 बजे पूर्णरूपेण परियोजना आधारित अस्थाई ऑफिस अटेंडेंट (01 पद) हेतु साक्षात्कार का आयोजन किया जा रहा है।

उपरोक्त पद के विस्तृत विवरण (आयु, परिलब्धि, एवं शैक्षणिक योग्यताओं आदि) के लिए कृपया संस्थान की वेबसाइट (www.gbpihed.gov.in) देखें।

प्रशासनिक अधिकारी



**G.B. PANT NATIONAL INSTITUTE
OF
HIMALAYAN ENVIRONMENT & SUSTAINABLE DEVELOPMENT
KOSI-KATARMAL, ALMORA 263 643, UTTARAKHAND, INDIA**

Walk-in-Interview for purely project based temporary position of **Office Attendant (01 No.)** under Mountain Division 5th Unit of GBPNIHESD, will be conducted on **7 September, 2017 (11:00 A.M. onwards)** at Kosi-Katarmal, Almora campus of the Institute.

For details (age, emoluments, qualification, etc), please see Institute website (www.gbpihed.gov.in).

Administrative Officer



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Those looking for opportunity to undertake challenging work on mountain ecosystems are invited to appear for **Walk-in-Interview** on **7.9.2017 (11:00 am onwards)** at **G.B. Pant National Institute of Himalayan Environment and Sustainable Development, Kosi-Katarmal, Almora 263643, Uttarakhand** for following purely temporary project based at GBPNIHESD (Hqs.) Kosi-Katarmal to facilitate activities of **Mountain Division**. Initially this position is for one year only and may be extended on case to case basis depending upon the performance.

Table-1

01 . Office Attendant [Emoluments - @ Rs. 11000/Month fixed]			
Position/ S.No	Age, Qualification, and Experience	Nature of Duties & Responsibilities	Desirable
01.	<ul style="list-style-type: none">• Max 30 years• Intermediate with minimum two years experience	Assist all staff members in delivering official tasks in most efficient manner; Deliver communication material/post/official letters etc. to designated persons/locations as directed by the senior staff.	Experience of working in Government Institutions

Candidates may forward an advance application to Administrative Officer (mail: ao@gbpihed.nic.in). They should bring certificate and testimonials in original at the time of interview. No TA/DA will be paid for attending the test/interview.

Administrative Officer